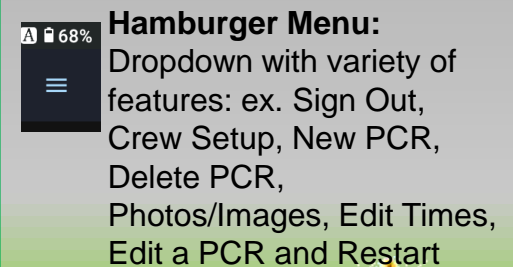
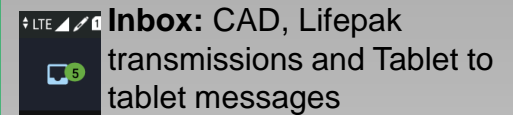
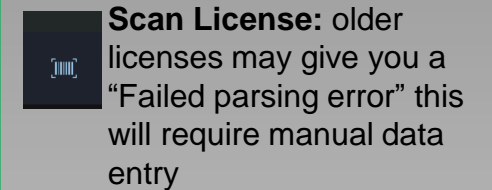
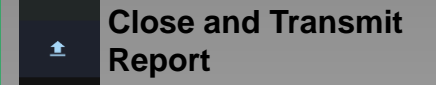
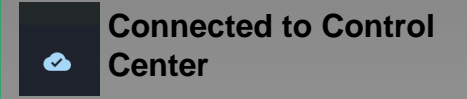


# Metro PCR Quick Reference Sheet

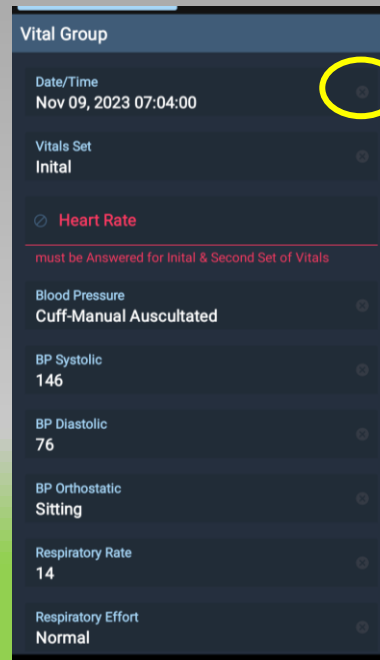
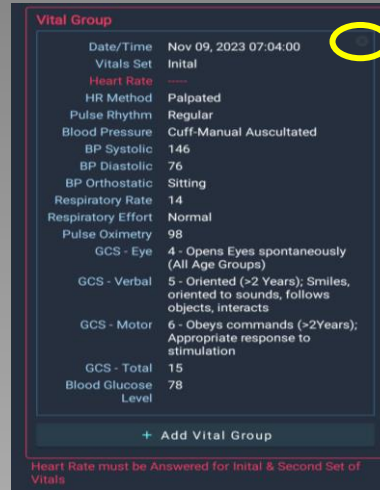
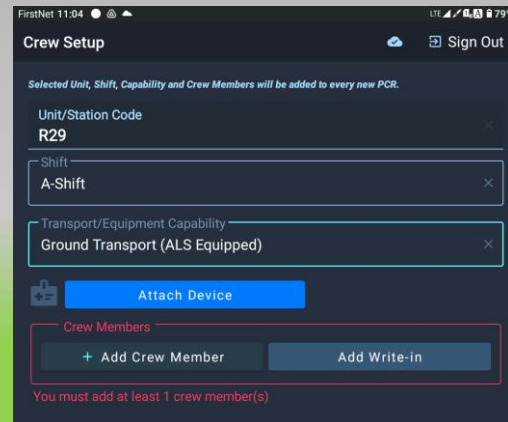
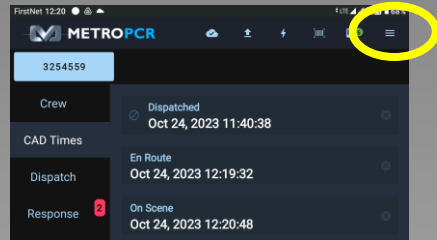
## Tool Bar



"X" in this group setting will delete the entire group. If a vital needs to be edited, tap anywhere in the group and the group will open up as shown below for editing or deleting

"X" in this setting will delete the specific values

Once in this area you are able to edit a specific value or delete



1. **OIC Exchange:** Confirm previous OIC is logged out. "Hamburger Menu" and select "Sign Out"

2. **Log In:** Use employee number and password previously established at [mdfr.metropcr.net](http://mdfr.metropcr.net) (ex: e # # # # # and password)

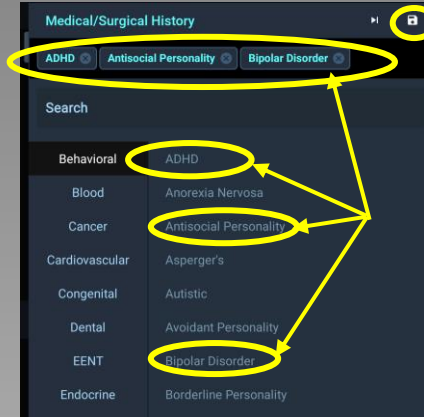
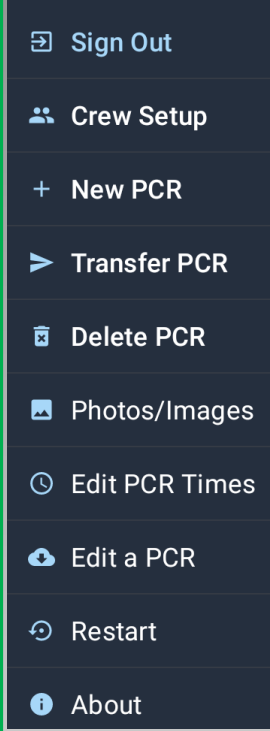
3. **Crew Set Up:** Enter your crews information, shift and capability (ALS or BLS transport) and enter Lifepak code under "Attach Device". Lifepak code found on the bottom of Lifepak printout ex: LP15 # # # # # (LP must be uppercase). (only 1 role per crew member) You can delete a crew by sliding to the left.

# Metro PCR Quick Reference Sheet

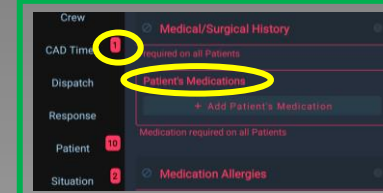
## Hamburger Menu

Most are self-explanatory

- Sign Out:** used at end of shift or OIC change
- Crew Setup:** used to change/establish crew for future reports
- New PCR:** used to start a new report
- Transfer PCR:** used to transfer reports to another unit
- Delete PCR:** used to delete the current PCR
- Photos/Images:** take, view and assign pictures for the current open report
- Edit PCR Times:** edit all times for the current report
- Edit a PCR:** used to edit a closed report which you are listed on the crew
- Restart:** intended to restart MetroPCR only not the tablet
- About:** information about MetroPCR version and availability to manually check/download updates



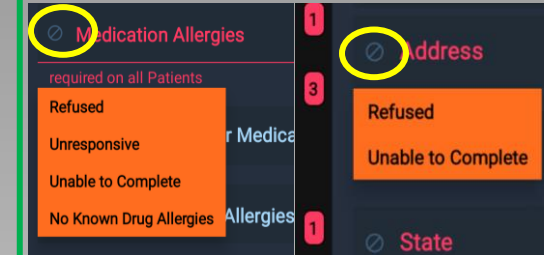
**Multiple Selection Option:** When available, you are allowed to select multiple values, when completed select the "Disk" to save the selected values.



**Red Badges or Letters:** indicate the minimum required information



**Circle with Backslash:** When available, it allows you to add pertinent negatives or additional values/information



**Multiple Selection Area:** When available, you can tap on one of the selected values and add additional information, then select the disk to save the selected information or the "X" to delete

